



Town of Rhinebeck Highway Department

119 Rhinecliff Road, Rhinebeck, NY 12572
Phone: 845-876-6263 Fax: 845-876-8335

Kathy Kinsella, Superintendent

Bob Wyant, Foreman

Road Closure and Activity Application

Application number: _____

Application date: _____

- When approved, this application authorizes the sponsor to conduct the activity described. This authorization is subject to revocation by highway department officials, police, or fire department officials at any time.
- Applications must be submitted at least 30 days prior to the requested event date.
- A non-refundable processing fee of \$_____ is required and should be made payable to: Town of Rhinebeck

Application is hereby made by:

Name: _____

Address: _____

Phone: _____

Requested activity:

Road name: _____ from: _____ to: _____

Date of event: _____

Requested time of closure: from _____ to _____

Description of event: _____

Will platforms, generators, tents, or other structures be used? _____ No _____ Yes

If yes, please specify: _____

Will there be amplified sound? _____ No _____ Yes

Approximate number of attendees expected? _____

The applicant agrees to indemnify and hold harmless the Town of Rhinebeck from any and all claims and judgments for personal injury or damage to property resulting directly or indirectly from the activities held and from any costs and expenses to which the town may be subjected or which it may suffer or incur related to the activity. The applicant agrees to clean the road and surrounding area after the event. The applicant has read and understands attached road closure and activity guidelines.

Applicant signature

date

For Highway Department Use Only

Application is _____ denied _____ approved _____ approved with conditions

Special conditions: _____

Signed: _____

Town Highway Superintendent

date

Road Closure and Activity Guidelines

Pursuant to Town Law §64, Subdivision 10-b, and Local Law 3 of 2007

- Permits will be granted only for the temporary blocking of Town streets, highways, and roads in a safe manner to allow neighborhoods to have neighborhood block parties, celebrations, graduation parties, fire parades, or other like events.
- Permitted events shall not include garage sales, yard sales, bazaars, rummage sales, or other similar activities having the principal purpose as fund-raising for an individual or organization, nor shall it include a political meeting or rally, carnival or theatrical or musical performances, such as rock concerts or similar events.
- Permits allow the temporary blocking of a road on one particular date only, and during a specified time which shall be of a single duration and which shall not be before 8:00 a.m. or after 11:00 p.m.
- An application for such permit shall be filed with the Superintendent of Highways at least thirty (30) days prior to the commencement of such party.
- Application fees are non-refundable
- No more than two permits shall be granted by the Town Highway Superintendent in any calendar year for the same applicant or neighborhood.
- The applicant shall be responsible for the removal of litter, debris and other materials from the street or portion thereof used for the party, and for any damage to the street or portion thereof used for the party, which is attributable to or caused by the party. The street or portion thereof used for the party shall be left in “broom clean” condition by the applicant after the conduct of the party. The Superintendent of Highways may require the posting of a bond, or other security to ensure that such cleanup and repair is provided by the applicant
- The Superintendent may require the applicant to set up barriers and/or barricades supplied by the Highway Superintendent in places, and in the manner, prescribed by the Highway Superintendent.
- Traffic will be closed to motor vehicles except authorized emergency or hazard vehicles. The road shall not be obstructed by picnic tables and shall not be obstructed by other obstacles, which cannot be readily moved to allow emergency or hazard vehicles to enter.
- The applicant agrees to indemnify and hold harmless the Town of Rhinebeck from any and all claims and judgments for personal injury or damage to property resulting directly or indirectly from the activities held and from any costs and expenses to which the town may be subjected or which it may suffer or incur related to the activity.
- This authorization is subject to revocation by highway department officials, police, or fire department officials at any time.