



TOWN of RHINEBECK

Building Department
80 East Market Street Rhinebeck, NY 12572
Phone: (845) 876-6296 Fax: (845) 876-5885

INSTRUCTIONS FOR BUILDING PERMIT APPLICATIONS

1. Building Permit Application, completed, dated and signed.
2. Owner consent form signed when the Applicant is not the property owner.
3. Site Plan with boundary setbacks for proposed construction.
4. Dutchess County Board of Health Approval - SAN 34.
5. Driveway permit for new lots. State or County and Town Highway Department.
6. Worker's Compensation and liability insurance, naming the town of Rhinebeck additionally insured.
7. Stamped set of plans by a licensed design professional (professional engineer or architect) for construction costing \$20,000 and above, or a detailed sketch plan with material list. Also required for construction of 1,500 square feet or greater.

****Building Permits shall become null and void if the permitted work is not commenced within one year of the date of issuance.**

****No Certificate of Occupancy will be issued until receipt of confirmation of 911 address, SAN 34, electrical interface permit and driveway permit, where applicable.**