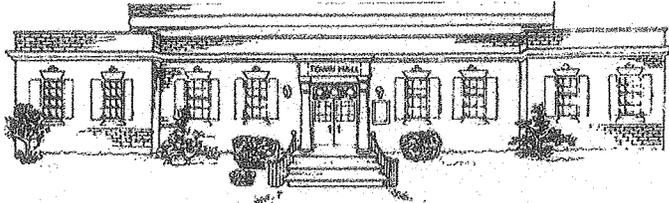


FILMING ON TOWN OF RHINEBECK PROPERTY

If you wish to film on property owned by the Town of Rhinebeck, please provide the following to the Town Clerk:

1. A Letter of Intent from the person responsible for the shoot to the Town Clerk's office that provides:
 - a. the place(s), date(s) and time(s) you wish to shoot;
 - b. the total number of people involved in your shoot;
 - c. a brief description of what you are shooting (e.g., television show, movie, commercial), including a description of plot and/or content for the shoot;
 - d. the number and types of equipment and props you will be using;
 - e. the attached completed Facility Usage Form;
 - f. a statement that you have notified the Village Police ((845) 876-8181) and the Town Highway Department ((845) 876-6263) of the shoot and that neither entity has any objection.
2. A check to the Town of Rhinebeck for \$1500 for the Town's location fee.
3. A certificate of insurance naming the Town of Rhinebeck as an additional insured.

Your application will be considered by the Town Board at its next regular meeting. Please consult the Town website for our meeting schedule. Please note that the deadline for Monday meetings is the preceding Wednesday at Noon.



80 East Market Street
Rhinebeck, New York 12572
(845) 876-3409
(845) 876-5885/Fax

TOWN of RHINEBECK RECREATION
Facility Usage Application

Today's Date: _____

Facility Requested _____

Date(s) Requested _____ Time Requested _____

Number of Attendees _____

Planned Activities _____

Organization's Name _____

Applicant's Name _____

Address _____

Contact Number _____ Alternate Number _____

Signed

Approved

(Applicant)

(Recreation Director)

(Date)

(Date)

NOTE

- Alcoholic beverage, barbeques, and other-fire related items are not allowed in or on Town of Rhinebeck Parks or Facilities
- Cleanup is required by the petitioning group