

TOWN OF RHINEBECK TOWN HALL USAGE APPLICATION

Application date _____

. When approved this application authorizes the sponsor to conduct the activity described. This authorization is subject to revocation by the Town

Board at any time.

.Applications must be submitted to Town Clerk's office at least 45 days prior to the requested event

Application is hereby made by:

NAME _____

ADDRESS _____

PHONE NUMBER _____ EMAIL _____

Name of event _____

Date of event _____ from _____ to _____

Description of Event _____

Will there be amplified sound? _____

Approximate number of attendee's expected _____

The applicant hereby agrees to indemnify and hold harmless the Town of Rhinebeck from any and all claims and judgments for personal injury or damage to property resulting directly or indirectly from the activities held and from any costs. Applicant agrees to clean up Town Hall after the event.

Security – Rhinebeck Village Police will receive notice of event, main entrance will be monitored by an adult volunteer, side and rear doors will not be used as entrances except for handicapped accessibility, east hallway and lower level are off limits and will be monitored by an adult, and bathrooms will be monitored by an adult.

Set-up – all garbage, trash and waster will be removed from the premises and restore hall tables and chairs per diagram on wall.

Applicant cannot charge entry fee.

Applicant signature Date